

Skeeby Parish Council DRAFT MINUTES.**Meeting held in Skeeby Jubilee Village Hall Thursday 24th September 2026 at 7.00pm****PRESENT:** Cllr J Frankland (Chairman), Cllr N Morton, Cllr J Ayre, Cllr Carl Les, Cllr A Thompson**IN ATTENDANCE:** C Liversedge-Gell (Parish Clerk) and 2 members of the public

Minute	Item	Summary	Detail/Action	Action/By Who
24/09-01	Apologies & consider approval for the reasons for absence		RESOLVED - none	Completed
24/09-02	Declaration of Interest – to receive & consider then decide upon any applications for dispensation		None	Completed
24/09-03	Consider casual Parish Councillor vacancies		RESOLVED – no new application received. If you would like to find out more information about becoming a Parish Councillor or to apply, please contact clerk@skeeby-pc.gov.uk	Completed
24/09-04	Minutes of last meeting		RESOLVED - The Minutes of the Meeting of the Council held on Thursday 30th July 2026 were approved and signed by JF as a true record of that meeting.	Completed
24/09-05	Public Participation		1) PC informed that the flower planters have been emptied/removed and are being stored for safe keeping. It was unanimously agreed to reinstate the planters for Summer 2027 2) Resident raised a question around the need for “No Ball Games” sign at Springfield playpark	Completed Agenda 06-04
24/09-06	Matters Arising. To receive information on the following matters & decide on further action where necessary			
24/09-06-01	Village Hall Electricity Use – defib & clock		RESOLVED – Following meter readings it was determined the VH uses 1kwh or electric a day and a £0.72 daily standing charge. It was unanimously agreed that the PC would pay £63 per annum towards the energy costs as it includes the defib, clock and hub. The payment shall be added to the next rent in April 2027.	Completed
24/09-06-02	Road Safety Updates		RESOLVED – (i) Community Speed Watch has less team members available so there have been less deployments. The CSW spreadsheet is up to date, and the last deployment had 9 vehicles speeding. The Road Safety Van	CLG

		<p>has not been to the Village since June 2026. JF has requested a return of the RSV. CL also suggested writing to Joe Coates. NYP were due to attend the meeting but did not. Clerk to establish why and invite them to the next meeting.</p> <p>The new post is now in place and solar panel mounted enabling the Matrix Board to be moved between the 2 different locations.</p> <p>(ii) Traffic calming Speed Pillows were not originally installed outside the VH due to concerns raised about additional noise they may create. They were on the original plans for the road but never instated. This is a vulnerable area of the Village as drivers speed up and sometimes overtake on this straight stretch of road. Although the CSW and Matrix Board help slow speeding, some further physical engineering to slow drivers is requested in this area. Clerk & Cllr Thompson to liaise with to NYC Highways.</p>	CLG
24/09-06-03	Bus Routes	<p>RESOLVED – NM discussed the need for a bus stop at Scurragh Lane as residents on this side of the Village must currently walk along the road to Springfield to catch a bus. AT has updated the PC on this matter in his previous report as he had taken this up with County Hall and Arriva Buses. It was declined due to health and safety issues around the position of the stop along with it adding an extra minute to the bus timetable.</p> <p>The mayor currently has a consultation open regarding Public Transport. Clerk to input the PC concerns and requests for additional stop. Liaise with NM</p>	CLG NM
24/09-06-04	Play Parks	<p>RESOLVED –</p> <p>(i) Linden Park dog mess issues – the signs at the play park have been cleaned & some vegetation cut back but it was noted that there is no ‘Dogs to be kept on leads’ sign at the top entrance of the park. As there is a Public Footpath through the park dogs cannot be prohibited. Unanimously agreed to purchase a new ‘Dogs to kept on leads’ sign and posts on which to mount it.</p> <p>(ii) Playpark has been inspected, awaiting the report to be received via email.</p> <p>(iii) Email received ref overgrown Elderberry Bush at the entrance to the park, and it is impeding the gate opening and the use of some equipment. Unanimously agreed for PC and local residents to cut it back to improve access.</p> <p>(iv) It was noted that the grass within the playpark is not being cut back adequately. Clerk to contact the grass cutting team to assess if it is being cut correctly.</p> <p>(v) No Ball Games within the parks – member of the public raised the issue of the ‘No Ball Game’ sign at Springfield Park. It was debated that younger children felt reluctant to disobey the signs thus denying safe play within the park. The signs were installed in 2020, are not linked to a bye-law and were intended to help reduce the risk of children being injured by balls within the park. SPC Playpark Policy does not</p>	CLG PC CLG JF

			prohibit ball games. It was unanimously agreed to remove the 'No Ball Games' signs from both Linden Road and Springfield Parks for full community inclusion.	
24/09-06-05	Archiving		RESOLVED – The PC filing cabinet key has been obtained. Archiving of documents ongoing.	CLG / JF
24/09-06-06	Village Green		<p>RESOLVED –</p> <p>(i) Marker Posts – alternative more cost-effective marker posts are being investigated. Clerk to contact Scorton PC to establish what posts they use within their Village.</p> <p>(ii) Manhole Cover – damaged water meter cover reported to YW</p> <p>(iii) Moles at the Bus Shelter – Clerk to contact mole control company for a quote to help contain them.</p> <p>(iv) JF proposed looking into growing Wildflowers on parts of the VG rather than continual cutting. This would encourage biodiversity and reduce some grass cutting costs. It was agreed in principle to investigate for 2027.</p> <p>(v) The PC had previously resolved to arrange for the railings within the Village to be repainted. The railings are in fact property of NYC. Clerk to contact NYC to establish if they give permission for the railings to be painted</p> <p>(vi) 40A and 40B Richmond Road - Clerk to enquire if there is any update from the Planning Enforcement team regarding the new builds</p> <p>(vii) Overhanging tree at the entrance to Springfield is not PC remit as it is part of the splay lines that NYC are responsible for keeping clear. Clerk to enquire again to NYC for it to be cut back.</p> <p>(viii) Village Green maps from the 1960's to be located. Potentially in the PC filing cabinet. Clerk to attempt to locate</p>	<p>CLG</p> <p>CLG</p> <p>JF</p> <p>CLG</p> <p>CLG</p> <p>CLG</p> <p>CLG</p>
24/09-06-07	Clerk 6-month Appraisal & salary		<p>RESOLVED – NALC had circulated confirmation of a nationally agreed increase of 3.3% applied to Clerk salary which was to be backdated to April. Resolved to implement and Clerk to send letter to payroll for action.</p> <p>Clerk 6-month review took place following the meeting.</p>	CLG
24/09-06-08	Digital Inclusion Grant Funding Scheme		RESOLVED – this grant closed 09/10/2026 so not sufficient time to apply. The grant could include and involve the ageing population within the Village. PC will formulate an application for the next round of the grant.	CLG
24/09-06-09	Northern Power Grid Energy Resilience Grant		RESOLVED – PC can apply for a share of up to £20K of funding from NPG towards energy resilience. Application for a generator and solar panels for the VH being drafted. LOI has been passed and the PC can apply at the next round in Jan 2027. VHC to be involved – NM will discuss the grant with them and Clerk to obtain 2 quotes for generators etc	<p>CLG</p> <p>NM</p>

24/09-06-10	Oliver Lane Grit Bin		RESOLVED – Grit bin is in place on Oliver Lane and needs filling. Add to November agenda to discuss sourcing salt.	CLG
24/09-06-11	Gas Investigation Works Proposal		RESOLVED – Proposal for gas investigation works received for outside 34 Richmond Rd. Unanimously agreed for this to go ahead. Clerk to respond and request the VG be properly reinstated following works and for resident access to remain open for the duration of the works.	CLG
24/09-07	Correspondence received (emails)			
24/09-07-01	Correspondence		RESOLVED 07.1) Various YLCA updates circulated to the PC via email 07.2) NYC Parish Liaison: Polling District Review Consultation circulated to the PC via email 07.3) YLCA training courses circulated to the PC via email 07.4) NYC Parish Liaison: Information regarding the Tour of Britain on 05/09/26 circulated to the PC via email 07.5) NYC Parish Liaison: Parish Precept Arrangement Letter circulated to the PC via email 07.6) NYC Parish Liaison: Parish Update August 2026 circulated to the PC via email 07.7) NYC MARKET PLACE, RICHMOND – relaying of cobbles email circulated to the PC via email and put on the website 07.8) NYC Parish Liaison: North Yorkshire Wider Partnership Conference October circulated to the PC via email 07.9) NYP Richmond rural police report circulated to the PC via email 07.10) NYC Parish Liaison - Funding Opportunity: Up to £10,000 for Rural Digital Inclusion Projects circulated to the PC via email 07.11) Richmond (Yorks) Area Committee Meeting - 21/09/2026 Agenda circulated to the PC via email 07.12) NYC 'Addressing the Biodiversity Challenge Webinar' 21 September circulated to the PC via email It was resolved to limit correspondence to the agenda that required discussion/action	Completed
24/09-08	Planning		RESOLVED – ZD25/00020/FULL Planning Permission for the erection of a detached 3-bedroom dwelling with integrated garage and landscaped gardens at Land to The Northwest of Richmond Road Skeeby – AMENDED No objections/comments – previously responded to by PC.	Completed
24/09-09	NYC Update		RESOLVED – NYC Cllr Thompson - August Report circulated to the PC. (Uploaded to PC website).	CLG
24/09-10	Subject Access Request Update		RESOLVED – Email sent on behalf of the PC in relation to a SAR received from a resident. No further action necessary at this time.	Completed
24/09-11	Review/Adopt Policies and Procedures		RESOLVED – Staff Appraisal Policy & Staffing Committee terms of reference were reviewed, ratified and adopted by the PC. Clerk to upload to PC website.	CLG

24/09-12	Financial Matters		RESOLVED – To agree to the following payments: 12(i) To agree to the following payments: Clerk Salary – £507.80 Clerk Laptop - £289.09 HMRC – £66.80 Community Heartbeat Trust £165 HHS Playpark Fence Repair £45.41 Income: £400 NYC Locality Budget (Matrix Board Pole) 12(ii) To receive (an update with regard to) the current bank balance. Community Parks Account Balance as of 23/09/2026 £11123 Business Premium Account Balance as of 28/05/2026 £ 3877	CLG JF
24/09-13	Items for future agenda		RESOLVED – 13.1 Parish Council Policies to be reviewed/adopted inc Staffing Committee 13.2 Community Emergency Plan 13.3 Upcoming roadworks for Scotch Corner to Skeeby and the impact it will have on Skeeby	CLG
24/09-14	Date of next meeting		To confirm the date Parish Council meeting is due to be held on Thursday 26th November 2026 in the Village Hall	Completed
<u>Meeting ended at 9.10pm</u>				

Signature (Chairman) Date.....